

**STATE OF NEW MEXICO
DEPARTMENT OF INFORMATION TECHNOLOGY
OFFICE OF BROADBAND ACCESS AND EXPANSION**

Agreement #: CCGP-26-005

COMMUNITY CONNECT GRANT AGREEMENT

This grant agreement (hereinafter “Agreement”) constitutes a state sub-award entered into by the **State of New Mexico**, acting through its **Office of Broadband Access and Expansion (“Office of Broadband”)**, which is administratively attached to the **Department of Information Technology**, and **City of Raton (“Grantee”)**, collectively hereinafter referred to as the **“Parties.”**

RECITALS

WHEREAS, the New Mexico legislature appropriated \$70,000,000 from the general fund to the Connect New Mexico Fund to the Department to plan, design, engineer, construct, purchase, and equip broadband statewide as set forth in the 2021 General Appropriation Act at Section 1c 7(B)(1) of Chapter 140 of Laws 2021; and

WHEREAS, pursuant to Subsection 70 of Section 5 of the General Appropriation Act of 2026, the expenditure authority for the Connect New Mexico Fund was extended through June 30, 2027; and

WHEREAS, on behalf of the State, the Office of Broadband administers the Connect New Mexico Fund to provide Award funds to subrecipients to foster the deployment of broadband access across Unserved and Underserved areas in New Mexico through sustainable, scalable networks and financially viable business plans and serve the comprehensive community with high-quality, reasonably priced solutions; and

WHEREAS, the Office of Broadband issued a Notice regarding the Community Connect grant on or about October 2, 2025, by which it sought applications from interested parties for the purpose of making subawards to subrecipients for eligible activities, pursuant to the requirements found in § 1.12.21 NMAC. Specifically, the Notice sought applications for sustainable, place-based solutions that meet the needs of communities with poor levels of connectivity and digital inclusion; and

WHEREAS, Grantee submitted an application (“**Grantee’s Application**”) to the Community Connect Fund on or about **December 1, 2025**, by which it sought Award funding for the broadband infrastructure project as described in Grantee’s Application; and

WHEREAS, based upon its review of Community Connect Fund applications, the Office of Broadband notified Grantee on or about **February 9, 2026**, that it intended to make a subaward to Grantee on or about, subject to the execution of a binding legal agreement to be executed between the State of New Mexico and Grantee in accordance with NMSA 1978, § 6-5-1 *et. seq.*, NMSA,

1978 § 13-1-1 *et. seq.*, § 1.4 NMAC, and § 2.20 NMAC regarding procurement and the expenditure of public monies; and

WHEREAS, this Agreement is intended to be the sole and exclusive agreement between the State of New Mexico and Grantee regarding the subaward of Award funds by the State of New Mexico to Grantee, and contains the entire understanding and agreement between the Parties;

NOW, THEREFORE, it is mutually agreed by the Parties as follows:

TERMS AND CONDITIONS

ARTICLE 1 – DEFINITIONS

- A.** “Award” is state award dated **February 9, 2026**, from the State of New Mexico to the Office of Broadband Access and Expansion as described in the Recitals herein.
- B.** “Budget Period” has the meaning set forth in Article 5(C) of this Agreement.
- C.** “Business Days” means Monday through Friday, except for Federal and State holidays.
- D.** “Contract Documents” has the meaning set forth in Article 2(A) of this Agreement.
- E.** “Effective Date” has the meaning set forth in Article 5(A) of this Agreement.
- F.** “Event of Default” has the meaning set forth in Article 15(A) of this Agreement.
- G.** “Grant” or “Grant Amount” has the meaning set forth in Article 3(A) of this Agreement.
- H.** “Grantee’s Application” refers to the application identified in the Recitals herein.
- I.** “ISP” means Internet Service Provider as set forth in Article 7(A)(13) of this Agreement.
- J.** “Performance Period” has the meaning set forth in Article 5(B) of this Agreement.
- K.** “Plan” has the meaning set forth in Article 8(A) of this Agreement.
- L.** “Project” has the meaning set forth in Article 3(A) of this Agreement.
- M.** “Request for Reimbursement” has the meaning set forth in Article 9(B) of this Agreement.
- N.** “Scope of Work” has the meaning set forth in Article 6(A) of this Agreement.
- O.** “SCRM Plan” has the meaning set forth in Article 8(B) of this Agreement.

- P. “Substantial Completion” has the meaning set forth in Article 6(B) of this Agreement.
- Q. “Third-Party Obligation” means allowable expenditures made by Grantee pursuant to the execution of binding written obligations or purchase orders with third-party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project.

ARTICLE 2 – CONTRACT DOCUMENTS

- A. **Contract Documents.** The “Contract Documents” consist of this Agreement, any amendments to this Agreement executed in writing by the Parties, and the following exhibits, each of which is incorporated into this Agreement as though fully set forth herein:
 - 1. Scope of Work as described in Article 6 of this Agreement (**Exhibit A**)
 - 2. Detailed Project Budget (**Exhibit B**)
 - 3. Project Schedule (**Exhibit C**)
 - 4. Request for Reimbursement (**Exhibit D**)
- B. **Precedence.** In the case of dispute or ambiguity arising between any of the Contract Documents, the terms and conditions set forth in the main body of this Agreement and its amendments shall take precedence.

ARTICLE 3 – GRANT AMOUNT AND USES; AVAILABILITY OF GRANT FUNDS

- A. **Grant Amount.** Subject to the terms of this Agreement, the Department hereby awards exclusively to Grantee a sum not to exceed **TWO HUNDRED FIFTY THOUSAND DOLLARS and ZERO CENTS (\$250,000.00)** (the “Grant” or “Grant Amount”) to be used for the purposes of funding the broadband infrastructure project described in the Scope of Work attached as **Exhibit A** to this Agreement (the “Project”). The Grant Amount is to be used only for approved eligible costs, construction, and expansion of high-speed broadband infrastructure used to provide service as specified in the Scope of Work. Grantee certifies that any Project costs funded by the Grant shall not subject to reimbursement by any other state or federal funding source.
- B. **Eligible Expenses.** Eligible expenses for the Project shall be determined in accordance with the accounting principles identified in § 2.20.5 NMAC, and may only be used to cover expenses incurred during the period of performance and for allowable closeout costs incurred during the grant closeout process. The Grant shall not be used for research and development (R&D), or indirect costs. A non-exhaustive list of eligible expenses includes:
 - 1. Data gathering, feasibility studies, community engagement, public feedback processes, digital equity assessments and planning, needs assessment;

2. Upfront costs for rights of way, easement and condemnation, acquiring permits, costs associated with satisfying applicable environmental, historical and cultural assessment, reviews and mitigation;
3. Architectural and engineering design;
4. Costs related to the construction, improvement, and acquisition of facilities required to deploy broadband infrastructure including all required materials and labor costs, site planning work (e.g., make ready) and project management;
5. Costs related to the construction, improvement, and acquisition of public Wi-Fi network facilities, including electronics necessary to deliver publicly-available Wi-Fi service including, but not limited to wireless access points, modems, routers, network switches, firewalls, cabling, mounts, mounting equipment, and other networking equipment;
6. Last-mile network facilities, including electronics necessary to deliver internet connectivity;
7. The cost of long-term leases (for terms greater than one year) of facilities required to provide qualifying broadband service, including indefeasible right-of-use (IRU) agreements and capital leases;
8. Personnel costs, including salaries and fringe benefits for staff and consultants required for the implementation of the Project; and
9. Costs associated with the collection, monitoring, and reporting of data as required under the terms of this Agreement.

C. **Ineligible Expenses.** The following non-exhaustive list of expenditures are not eligible uses of the Grant:

1. Acquisition of spectrum licenses;
2. Operations and maintenance costs (other than grant administration costs);
3. Short-term operating leases;
4. Heavy equipment, general purpose or passenger vehicles, generators, scissor lifts, or other specialized construction equipment that could otherwise be leased;
5. Payment of interest or principal on outstanding debt instruments, or other debt service costs incurred prior to the effective date.

6. Fees or issuance costs associated with the issuance of new debt;
7. Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring plan in a judicial, administrative, or regulatory proceeding;
8. To support or oppose collective bargaining;
9. Any expense for which Grantee receives other federal or state funding or reimbursement;
10. Expenditures related to land buildings, structures, improvements, or equipment not directly used to support the deployment of a broadband network; and
11. Expenditures for any deliverable acquired from a contractor or other third party operating on Grantee's behalf to the extent such deliverable was not procured by Grantee in compliance with the procurement standards set forth in Article 3(F) of this Agreement.

D. Final Determination of Eligible and Ineligible Expenses. The Office of Broadband shall make the final determination as to whether an expenditure is eligible for reimbursement and reserves the right to deny a reimbursement request for an expenditure that it deems ineligible.

E. Matching Funds. Matching funds are not required.

F. Availability of Grant Funds. Notwithstanding anything in this Agreement to the contrary, all obligations of the State of New Mexico hereunder, including, without limitation, the disbursement of Grant funds pursuant to this Agreement, are contingent upon continued appropriation of those funds by the New Mexico State Legislature, and in no event shall the State of New Mexico be liable for any payments or disbursements hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those Award funds, the State of New Mexico shall have the right to authorize the withholding of payment until such Award funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving Grantee written notice of such termination.

G. Procurement. Grantee's procurement of all property and services under this Agreement must conform to the applicable procurement standards set forth in New Mexico Procurement Code, NMSA 1978, § 13-1-1, et seq., § 1.4.1 NMAC, and § 1.12.21 NMAC.

H. Overbudget. Grantee is responsible for performing to completion the entire Scope of Work even if the total actual expenditures exceed the amount stated in the Detailed Project Budget, and Grantee solely assumes any financial risk the Project may come in over budget.

ARTICLE 4 – NOTICE OF STATE SUBAWARD

The Award from the State of New Mexico to the Office of Broadband Access and Expansion, dated **February 9, 2026**, was issued pursuant to the 2021 General Appropriation Act at Section 17(B)(2) of Chapter 140 of Laws 2021 to authorize payments to certain sub recipients from the Connect New Mexico Fund. The expenditure authority for the Connect New Mexico Fund, from which the Community Connect Fund is derived, was extended through June 30, 2027, pursuant to Subsection 70 of Section 5 of the General Appropriation Act of 2026.

ARTICLE 5 – EFFECTIVE DATE; PERIOD OF PERFORMANCE; BUDGET PERIOD

- A. **Effective Date.** This Agreement shall take effect upon execution by all parties (“**Effective Date**”).
- B. **Subaward Period of Performance Start and End Date.** The period of performance shall start on the Effective Date and the Project must be completed in accordance with the Project Schedule found in **Exhibit C** (hereinafter “**Performance Period**”). The Office of Broadband may request approval from the New Mexico State Legislature to extend the Performance Period on the condition that Grantee demonstrates the following: (a) significant progress has been completed; (b) extenuating circumstances require an extension of time to allow the Project to be completed; and, (c) a detailed plan that will allow the Project to be completed within a reasonable period of time.
- C. **Subaward Budget Period Start and End Date.** The budget period shall start upon the Effective Date and shall end no later than June 30, 2027 (hereinafter “**Budget Period**”). The Department will provide reimbursement for all eligible expenses incurred after the Effective Date. Costs incurred by Grantee after June 30, 2027 will not be eligible for reimbursement, and Grantee must submit to the State of New Mexico, no later than 90 calendar days (or an earlier date as agreed upon in writing by Grantee and the State of New Mexico) after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the award.
- D. **Notice to Proceed.** Once this agreement is executed, this will trigger the creation of a Purchase Order reflecting the Grant Amount for the Grantee to receive funds against. No funds shall be disbursed to the Grantee for prior to the date on the Purchase Order, as set forth in the New Mexico Procurement Code, § 13-1-1 et seq. NMSA 1978, and accompanying regulations at § 1.4.1 NMAC

ARTICLE 6 – SCOPE OF WORK; SUBSTANTIAL COMPLETION

- A. **Scope of Work.** Grantee’s Scope of Work, including all supporting documents (except for Grantee’s audited financial statements and *pro forma* financials) and any written modifications or reports resulting from the review by the Office of Broadband (collectively “**Scope of Work**,” attached hereto as **Exhibit A**), are incorporated into this Agreement by reference and the representations made therein are binding upon Grantee. Grantee shall engage in activities as set forth in the Scope of Work, and any changes to the Scope of

Work must be approved in writing by the Office of Broadband based upon Grantee's submission of the completed template to be published by the Office of Broadband for the purpose of requesting such changes to the Scope of Work. In considering a change request by Grantee, the Office of Broadband may consider mitigating factors not caused by Grantee and/or outside Grantee's control. Any failure by Grantee to seek approval prior to making any change to the Scope of Work may be grounds for Project suspension or termination of this Agreement.

- B. Substantial Completion.** "Substantial completion" is the date on which the Project fulfills the primary operations that it was designed to perform, delivering services to end-users. At substantial completion, service operations and management systems infrastructure must be operational and able to provide the services identified in the Scope of Work to the end-users identified in Grantee's application. In coordination with the Grantee, the Office of Broadband shall determine whether the project has achieved its primary operational purpose and has reached substantial completion. The Office of Broadband will inform the Grantee of the date that the project fulfills substantial completion.

ARTICLE 7 – LEGAL COMPLIANCE

- A. Project Requirements.** Grantee shall furnish all necessary management, supervision, labor, materials, tools, supplies, equipment, software, services, engineering, testing and/or any other act or thing required to perform and complete the Project in a full and diligent manner in accordance with the Scope of Work. The Project may be completed in milestones so long as each fully completed milestone enables broadband service to be available to a home, business or otherwise available to the public in the Eligible Service Area for the Project. Grantee's project administration requirements shall include the following:
1. Make a determination that it has the institutional, managerial and financial capability to ensure proper planning, management and completion of the Project prior to Grantee's expenditure any portion of the Grant Amount.
 2. Make available to the Office of Broadband all project plans, documents, maps, and data, including but not limited to the Project's engineering, planning, or design activities. Install public Wi-Fi infrastructure and deliver service per the approved Scope of Work. Ensure broadband infrastructure and associated equipment is designed to reliably deliver public Wi-Fi per the approved Scope of Work that meets or exceeds download and upload speeds of 100/20 megabits per second ("Mbps").
 3. Ensure broadband infrastructure is completed and operable in accordance with industry construction standards and engineering best practices.
 4. Procure and provide construction and installation of all necessary broadband infrastructure and equipment for the Project. Operation and maintenance of the system is the sole responsibility of Grantee.

5. Research and comply with all local, state, or federal laws, codes, or regulations applicable to the Project.
6. Research and comply with all requirements of any local, state, or federal agency or jurisdiction that regulates or governs the Project, including, but not limited to, acquiring all necessary permits, licenses, approvals, and agreements.
7. Schedule, identify, coordinate, and provide safe access for, and obtain all inspections for, Grantee's work related to the Project, as required by any authorized agency or applicable code.
8. Obtain all certifications, licenses, permits, and approval necessary to operate the Project, and otherwise satisfy all requirements necessary to operate the Project.
9. To the extent identified in the Application and relied upon by Grantee in seeking the Grant, any partnerships with any other Internet Service Provider ("ISP"), cooperatives, or governmental entities, shall be identified in the Application and are made a part of and required by this Agreement.
10. Grantee affirms that it will consult with the New Mexico Department of Transportation, the Office of Broadband, and electric utilities as well as local water sewer utilities as to any possible efficiencies that can be achieved with a "Dig Once" approach.
11. Grantee is required to maintain and operate the public Wi-Fi network as stated in Grantee's Application for at least three (3) years from the date of Substantial Completion.

B. State Requirements. Grantee acknowledges and hereby certifies that the Project shall comply with the requirements of the Appropriation and all applicable state statutes, regulations, executive orders and any other guidance issued by the State of New Mexico regarding the funds. Grantee may only use the Grant Amount in compliance with the Appropriation and § 1.12.21 NMAC regarding grant programs implemented by the Office of Broadband. Grantee shall maintain records and financial documents sufficient to evidence compliance regarding its eligible uses of funds. Grantee also agrees to comply with all other applicable state statutes, regulations, and executive orders, including but not limited to applicable statutes and regulations prohibiting discrimination in programs receiving state financial assistance and all applicable environmental laws and regulations.

C. Civil Rights Compliance. Grantee is a public contractor and is required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of state funds found in the Human Rights Act, NMSA §28-1-1 *et. seq.* Those requirements include ensuring a governmental entity or public contractor do not, directly or indirectly, refuse, otherwise limit or put conditions on services, or otherwise discriminate, on the basis of race, age, religion, color, national origin, ancestry, sex, sexual orientation, gender, gender identity,

pregnancy, childbirth or condition related to pregnancy or childbirth, physical or mental disability, serious medical condition or spousal affiliation. Grantee agrees to, upon request, make available to the Office of Broadband such information and documentation necessary to demonstrate compliance with the Human Rights Act.

- D. **Maintenance of and Access to Records.** Grantee shall maintain records and financial documents sufficient to evidence compliance state laws, regulations, and related guidance, the Award, and this Agreement. The Department of Finance Administration (DFA), New Mexico Department of Justice, Office of Broadband, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Grantee in order to conduct audits or other investigations. Records shall be maintained by Grantee for a period of five (5) years after all funds have been expended or reverted to the State General Fund, whichever is later.

- E. **Conflicts of Interest.** Grantee understands and agrees it must maintain a conflict-of-interest policy consistent with the Governmental Conduct Act, NMSA §10-16-1 *et seq.*, and that such conflict-of-interest policy is applicable to each activity funded under this award. Grantee must disclose, in writing, to the Office of Broadband, any conflict of interest or potential conflict of interest affecting the awarded funds.

- F. **False Statements.** Grantee understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

- G. **Publications.** Any publications produced with funds from this award must display the following language: “This project [is being] [was] supported, in whole or in part, by an award from the State of New Mexico Office of Broadband Access and Expansion.”

- H. **Debts Owed the State Government.**
 - 1. Any funds paid to Grantee (a) in excess of the amount to which Grantee is finally determined to be authorized to retain under the terms of the Award; (b) that are determined by the Department of Finance Administration (DFA), New Mexico Department of Justice, or Office of Broadband to have been misused; or (c) that are determined by Department of Finance Administration to be subject to a repayment obligation, and have not been repaid by Grantee, shall constitute a debt to the State of New Mexico.

 - 2. Any debts determined to be owed the State of New Mexico must be paid promptly by Grantee. A debt is delinquent if it has not been paid by the date specified in State’s initial written demand for payment, unless other satisfactory arrangements have been made, or if Grantee knowingly or improperly retains funds that are a debt as defined in the paragraph above. The State of New Mexico will take any actions available to it to collect such a debt.

I. Disclaimer.

1. Grantee acknowledges and accepts that the State of New Mexico expressly disclaims any and all responsibility or liability to Grantee or third persons for the actions of Grantee or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of the Award or any contract, or subcontract under the Award.
2. The acceptance of this Agreement by Grantee does not in any way establish an agency relationship among or between the United States, State of New Mexico, the Department, the Office of Broadband and Grantee.

J. Protections for Whistleblowers. In accordance with the Whistleblower Protection Act, NMSA §10-16C-1 *et seq*, Grantee may not take any retaliatory action against an employee in reprisal for:

1. Disclosing to the Office of Broadband, or any other third party, an action or a failure to act that the employee believes in good faith constitutes an unlawful or improper act;
2. Providing information to a public body as part of an investigation, hearing or inquiry into an unlawful or improper act; or
3. Objecting to or refusing to participate in an activity, policy or practice that constitutes an unlawful or improper act,

Grantee shall inform its employees in writing of the rights and remedies provided under this subsection, in the predominant native language of the workforce.

K. Domestic Preference in Procurement. In accordance with NMSA 1978, § 13-4-5, Grantee will provide a preference for the procurement or use of goods, products, or materials produced, grown, processed, or manufactured in New Mexico.

L. Remedies. If the event of Grantee's noncompliance with the Appropriation, this Agreement, other applicable laws, regulations, executive orders, or any reporting or other program requirement, the State of New Mexico may take available remedies as set forth under the law

M. Return of Funds. Grantee must return to the State of New Mexico any Award funds that are not expended and not obligated by June 30, 2027, as part of the closeout process.

N. Audit Requirements. Grantee understands that the Office of Broadband is subject to annual audit in accordance with the Audit Act, NMSA 1978, § 12-6-2 *et seq*, and that financial records related to this Award may be subject to review. Grantee agrees to provide

unrestricted access to, or produce copies of, any financial related to this award to the State Auditor, Department of Finance Administration, or designated contactor for purposes of completing the audit.

O. Labor.

1. Grantee shall comply with the Public Works Minimum Wage Act, NMSA 1978, §§ 13-4-10 through 13-4-17.
2. Grantee shall provide certification that all laborers and mechanics employed by contractors and subcontractors in the performance of the Project are paid wages at rates not less than those prevailing, as assessed by the New Mexico Department of Workforce Solutions (NMDWS).
3. Grantee must register with the NMDWS' Public Works Apprenticeship Application (PWAA) online database system to obtain prevailing wage determinations. Grantees are encouraged to communicate and register with NMDWS' PWAA online portal prior to selection of grant award and grant agreement execution to ensure fidelity with State of New Mexico statutory regulation, and state agency grant administrative processes.
4. Tribal sovereign nations in New Mexico are exempt from Public Works Minimum Wage Act requirements.

P. Interest and Insurance. Grantee agrees that any equipment, supplies or real property purchased or, in the case of real property, improved, using Grant funds will be used for the purpose and in the manner described in this Agreement. Grantee agrees to maintain insurance on all equipment, supplies, or real property purchased using Grant funds.

ARTICLE 8 – CYBERSECURITY

A. Risk Management Plan. Grantee hereby attests as follows:

1. Grantee has a cybersecurity risk management plan (the "Plan") in place that is either: (a) operational with respect to the Project described in the Scope of Work, or (b) ready to be operationalized upon providing service from the Project described in the Scope of Work;
2. The Plan reflects the latest version of the National Institute of Standards and Technology (NIST) Framework for Improving Critical Infrastructure Cybersecurity (currently Version 1.1), and specifies the security and privacy controls being implemented;
3. The Plan will be reevaluated and updated on a periodic basis and as events warrant; and

4. The Plan will be submitted to the Office of Broadband prior to the final payment of Grant funds pursuant to the terms of this Agreement and shall be resubmitted to the Office of Broadband within 30 calendar days from the date Grantee makes any substantive changes to the Plan.

B. Supply Chain Risk Management Plan. With respect to a supply chain risk management plan (“SCRM Plan”), Grantee hereby attests that Grantee has a SCRM Plan in place that is either: (a) operational with respect to the Project described in the Scope of Work, or (b) ready to be operationalized upon providing service from the Project described in the Scope of Work.

ARTICLE 9 – DISBURSEMENT

A. Conditions of Disbursement. The following conditions apply to the disbursement of the Grant to Grantee:

1. Grantee’s expenditures shall be made during the Budget Period and prior to the termination of this Agreement (*i.e.*, the services have been delivered and accepted and/or the services have been rendered for the Grantee);
2. The total amount received by Grantee shall not exceed the Grant Amount;
3. Grantee is in compliance with the terms and conditions of this Agreement to the satisfaction of the Office of Broadband; and
4. Grantee has submitted a request for reimbursement consisting of all documentation required under this Article.

B. Request for Reimbursement Procedures and Deadlines. Grantee shall request payment for incurred grant expenditures by submitting a request for reimbursement in the form attached hereto as **Exhibit D** (hereinafter “**Request for Reimbursement**”). Reimbursement requests are subject to the following procedures and deadlines:

1. Grantee must submit a Request for Reimbursement that includes the Sub-Grant Agreement Number;
2. Each Request for Reimbursement must contain proof of payment by Grantee or liabilities incurred by Grantee showing that the expenditures are valid or are liabilities incurred by Grantee in the form of actual invoices received by Grantee for Third-Party Obligations; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department..
3. Grantee may submit a Request for Reimbursement to the Department based upon invoices received, but not yet paid, by Grantee for a Third-Party Obligation, which

the Department may process, at their discretion, if the invoices comply with the provisions of this Agreement and are a valid liability of Grantee, Grantee shall make payment in-full on those Third-Party Obligations within five (5) Business Days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. Grantee is required to certify to the Department proof of payment of the Third-Party Obligations within ten (10) Business Days from the date of receiving reimbursement from the Department. Reimbursement for invoices received, but not yet paid, shall only be made at the Department's discretion. Unpaid liabilities may not be reimbursed by the Department if received more than thirty (30) days after the invoice date

4. A Request for Reimbursement shall include a statement specifying an amount, if any, of cash or in-kind match contributions being applied by Grantee towards payment of the items set forth in the Request for Reimbursement.
5. Requests for Reimbursements on a Third-Party Obligation shall be submitted by Grantee to the Department within 30 days from the date the Third-Party Obligation was incurred as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor.
6. Grantee's failure to abide by the requirements herein will result in the denial of its Request for Reimbursement or will delay the processing of its Request for Reimbursement. The Department has the right to reject a reimbursement request for the Project unless and until it is satisfied that the expenditures in the Request for Reimbursement are for permissible purposes within the meaning of this Agreement. Further, the Department's right to reject any Request for Reimbursement is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE 10 – REPORTING REQUIREMENTS

- A. **Progress Reports.** Grantee must submit to the Office of Broadband progress reports in such form and frequency as the Office of Broadband may require. The specific data points required will be designated by the Office of Broadband, and may include, but is not limited to:
 1. Financial information, including incurred project expenditures, the amount of grant funds received, and the amount and type of Matching Funds applied;
 2. Project execution information, including progress milestones achieved with regard to network design, permits and other approvals, procurement, infrastructure deployment, equipment deployment, network testing and commercial service rollout;
 3. Narrative information to provide a summary of key accomplishments, challenges, and upcoming objectives; and

4. Workforce deployment, including the number of employees and contractor personnel who provided services and work on the Project.

B. Close-Out Report. Grantee shall work with the Office of Broadband to deliver a close out report no later than ninety (90) calendar days after Substantial Completion; (2) termination of the Agreement; or (3) expenditure of all Grant funds, whichever event occurs last. The specific data points required will be designated by the Office of Broadband. For illustrative purposes, the types of data required may include the following metrics:

1. Financial information, including incurred project expenditures during the Performance Period, the amount of grant funds received, and the amount and type of matching Funds applied, including deployment costs, and drivers for any variances as noted in Grantee's Application, and a description of how funds were spent in comparison to the Detailed Project Budget;
2. Network performance data, including at a minimum speed and latency test results for the backhaul network and the Wi-Fi access points;
3. Public Wi-Fi network coverage, including access points deployed and propagation models;
4. Network capacity, including information about Grantee's licensing model and future scalability;
5. Network map, including a final network map in .pdf form as well as in .gdb or .shp forms that delineates the constructed network, and any portion of the network that was not constructed but was designated in Grantee's Application;
6. Workforce deployment, including the number of employees and contractor personnel who provided service and work on the Project;
7. Project accomplishments narrative, including a description of all Project achievements;
8. Project challenges narrative, including a description of problems, delays, or adverse conditions that occurred, or which affected the attainment of Project objectives identified in the Scope of Work; and
9. Lessons learned, including a summary of key lessons learned and recommendations to the Office of Broadband that can be applied to future grant programs.

C. Monthly Meetings. Grantee shall participate in monthly meetings with OBAE to review project progress, outstanding expenditures, requests for reimbursements, and a spenddown plan.

D. Post-Completion Annual Project Update. For three (3) years commencing on the first January 31st following Substantial Completion, Grantee must submit an annual update to allow the Office of Broadband to track the Project’s impact. The specific data points required will be designated by the Office of Broadband in guidance to be published online. For illustrative purposes, the types of data required may include the following metrics:

1. Public Wi-Fi network usage statistics;
2. Network speed, including the maximum speed offered by the network and, if varied by location, a narrative regarding the percentage of passed (or covered) premises that can access the highest speed;
3. Data on any major network maintenance, upgrades, or expansions made to improve service quality, including details on proactive investments to sustain long-term network performance;
4. Data on any breaches of protected data, including Personally Identifiable Information, and corrective actions taken;
5. Data on community engagement efforts and feedback collected from users regarding service quality, affordability, and accessibility;
6. Information on major ownership changes, including changes in subcontractors or operational control, that identify and describe any changes in ownership or control of Grantee or the Project; and
7. A high-level and low-level design.

E. Map Reporting to the Office of Broadband. Grantee must report to the Office of Broadband all data required to be reported during the term of this Agreement by facilities-based providers pursuant to NMSA 1978, § 63-9J-3(J), or any rule promulgated by the Office of Broadband.

F. Professional Engineer Stamped Review. When required by the State of New Mexico Regulation and Licensing Department (“RLD”) or other New Mexico State law Grantee shall provide the Office of Broadband a Professional Engineer stamped review to confirm that the Project has been completed, the design and installation of the Project conform to the Scope of Work and any authorized changes, that the network conforms to all requirements set forth in this Agreement, and that the installed infrastructure will provide the service levels stated in Grantee’s Application. This stamped plan is due no later than ninety (90) calendar days after Substantial Completion.

G. Reporting. Grantee shall comply with all applicable State of New Mexico reporting requirements necessary to comply with the Connect New Mexico Fund.

ARTICLE 11 – LIAISONS

All project management and coordination on behalf of the Department shall be through a single point of contact designated as the Department’s liaison. Grantee shall designate a liaison that will provide the single point of contact for management and coordination of Grantee’s work.

The liaisons for this Agreement are:

For the Department:

Jeff Lopez
Director
OBAE
6000 Uptown Blvd NE, Suite 450
Albuquerque, NM 87110
jeff.lopez@connect.nm.gov

For Grantee:

Neil Segotta
Interim City Manager
City of Raton
224 Savage Ave.
Raton, NM 87740
nsegotta@cityofraton.com

ARTICLE 12 – PROJECT MONITORING

The Office of Broadband or any of its authorized agents may monitor and inspect all phases and aspects of Grantee’s performance to determine compliance with the Scope of Work, the proper use of funds, and other technical and administrative requirements of this Agreement, including the adequacy of Grantee’s records and accounts. This section shall survive termination of this Contract.

ARTICLE 13 – NOTICE

All notices or communications required or permitted to be given by a Party under the provisions of this Agreement must be in writing and delivered to the other Party’s liaison identified herein in accordance with § 1.12.21.8(D) NMAC.

ARTICLE 14 – ASSIGNMENT OF AGREEMENT; TRANSFER OF PROJECT ASSETS

Grantee may not assign or transfer any portion of this Agreement without prior written consent by the Office of Broadband, in its sole discretion. In the event that any assets acquired, in whole or in part, with Grant funds are to be sold, leased, licensed to or operated by a private entity other than Grantee during the useful life of the assets, the sale, lease, license, or operating agreement must be approved before it may become effective by the applicable oversight entity (if any) in accordance with state and federal law or, if no oversight entity is required to approve the transaction, it must be approved before it may become effective by the Office of Broadband based on a determination whether the transaction complies with applicable state and federal law and this Agreement.

ARTICLE 15 –DEFAULT, CURE, TERMINATION AND REMEDIES

A. **Default.** The Department may unilaterally terminate this Agreement for default by Grantee (“Event of Default”) as authorized by, and subject to the requirements of § 1.12.21.14 NMAC.

B. Remedies. Upon the occurrence of any Event of Default and Grantee's failure to cure said Event of Default within the applicable cure period as provided by § 1.12.21.14 NMAC, or in the event of termination by the Office of Broadband, the Office of Broadband may, in its sole discretion, exercise any right, or pursue any remedy, authorized by state or federal law, or the terms of this agreement. Such rights and remedies may include, but are not limited to, the following actions:

1. Withhold any or all payments or disbursements of the Grant to be made under this Agreement, in which event Grantee shall have no right, title, or interest in or to any of the undisbursed Grant funds;
2. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
3. Treat the Agreement as breached and pursue any remedies at law or in equity, or both; or
4. Demand repayment of all or a portion of the Grant funds disbursed to Grantee, plus all costs and reasonable attorney fees incurred by the Department in recovery proceedings.

ARTICLE 16 – CONFLICT OF INTEREST

Grantee warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with Grantee's performance under this Agreement. Grantee certifies that it has followed the requirements of the Governmental Conduct Act, NMSA 1978, §§ 10-16-1 – 10-16-18, regarding contracting with a public officer, state employee or former state employee.

ARTICLE 17 – OWNERSHIP AND PUBLICATION OF MATERIALS

All reports, information, data, and other materials prepared by Grantee or any of its contractors, subcontractors, or subrecipients in furtherance of this Agreement are the property of Grantee and the Office of Broadband. Both Grantee and the Office of Broadband have the royalty-free, nonexclusive, and irrevocable right to reproduce, publish, authorize others to use, and to otherwise use, in whole or part, such property and any information relating thereto. No material produced in whole or part under this Agreement may be copyrighted or patented in the United States or in any other country without the prior written approval of both the Office of Broadband and Grantee.

ARTICLE 18 – INSURANCE REQUIREMENTS

A. Liability Insurance. At its sole cost and expense, Grantee shall maintain occurrence-based general liability coverage with minimum limits of \$1 million per occurrence and \$2 million aggregate per year. Grantee shall also require that any contractors performing construction

services under this Agreement shall maintain the same liability coverage as Grantee is required to maintain hereunder.

- B. **Professional Liability Insurance.** Grantee and any licensed agent or contractor who provides professional engineering services within the scope of his or her license to Grantee in connection with the Project shall procure and maintain professional liability (errors & omissions) coverage with a limit of \$2,000,000 per claim. If this insurance is written on a “claims made” basis, then the policy shall provide “tail coverage” for claims asserted within three (3) years after the earlier of the date of Substantial Completion or the date of termination of this Agreement.

- C. **General Insurance Requirements.** Insurance coverages shall be provided by a company with an A.M. Best rating of A- or better. All certificates and endorsements must be received by the Office of Broadband prior to beginning any activity provided for under this Agreement. Grantee must notify the Office of Broadband immediately of any material change in insurance coverage, such as changes in limits, coverage, or change in status of policy. The Office of Broadband reserves the right to request complete copies of Grantee’s insurance policy, including endorsements, at any time.

ARTICLE 19 – DEFENSE

As between the Parties, each Party acknowledges that it will be responsible for injury to persons or property to the extent such injury results from the intentional or negligent actions or omissions of that party’s employees, officers, or agents. The liability of Grantee and its employees shall be subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, et.seq., as amended.

ARTICLE 20 – REPRESENTATIONS AND WARRANTIES

Recognizing that the Department is relying hereon, Grantee represents and warrants, as of the Effective Date of this Agreement, as follows:

- A. **Organization; Power, Etc.** Grantee: (1) is duly organized and validly existing under the laws of the State of New Mexico; (2) is duly qualified to do business and is in good standing in the State of New Mexico; (3) has legal power to own and operate its assets and to carry on its business and to enter into and perform its obligations under this Agreement; (4) has duly and lawfully obtained and maintained all material licenses, certificates, permits, authorizations and approvals necessary to conduct its business or required by applicable laws; and (5) is eligible to obtain the financial assistance from the Department contemplated by this Agreement.

- B. **Authority.** The execution, delivery and performance by Grantee of this Agreement and the performance of the transactions contemplated hereby and thereby have been duly authorized by all necessary actions and do not violate any provision of law or any charter, articles of incorporation, organization documents or bylaws of Grantee or result in a breach of, or constitute a default under, any agreement, security agreement, note or other

instrument to which Grantee is a party or by which it may be bound. Grantee has not received any notice from any other party to any of the foregoing that a default has occurred or that any event or condition exists that with the giving of notice or lapse of time or both would constitute such a default.

- C. **Consents.** No consent, approval, authorization, order, filing, qualification, license, or permit of any governmental authority is necessary in connection with the execution, delivery, performance, or enforcement of this Agreement, except such as have been obtained and are in full force and effect.
- D. **Binding Agreement.** Each part of this Agreement is, or when executed and delivered will be, the legal, valid, and binding obligation of Grantee, enforceable in accordance with its terms, subject only to limitations on enforceability imposed in equity or by applicable bankruptcy, insolvency, reorganization, moratorium, or similar laws affecting creditors' rights generally.
- E. **Compliance with Applicable Laws.** Grantee will comply with all federal, state, and local laws, rules, regulations, ordinances, codes and orders materially applicable to the performance and administration of this Agreement.
- F. **Litigation.** There is no pending or threatened legal, arbitration or governmental actions or proceedings to which Grantee is a party or to which any of its property is subject which, if adversely determined, could have a material adverse effect on its ability to perform its obligations hereunder.
- G. **Information Submitted with Application.** All information, reports, and other documents and data submitted to the Office of Broadband in connection with Grantee's Application were, at the time the same were furnished, complete, and correct in all material respects. Any financial statements or data submitted in connection with Grantee's Application present fairly, in all material respects, the financial position of Grantee and the results of its operations in conformity with standard accounting practices. Since the date thereof, there has been no material adverse change in the financial condition or operations of Grantee.

ARTICLE 21 – PURCHASES WITH GRANT FUNDS

Except as specifically authorized in writing in advance by the Office of Broadband, all facilities, materials, equipment, supplies, replacements and all other tangible real or personal property procured for the Project shall not, at the time Grantee submits a Request for Payment to the Office of Broadband for such items, be subject to any conditional sales agreement, mortgage, bailment lease or other agreement reserving to the seller any right, title or lien.

ARTICLE 22 – DEBARMENT

Grantee certifies and agrees to ensure during the term of this Agreement that neither it nor its principals, contractors, subcontractors, or subrecipient entities are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any governmental department or agency.

ARTICLE 23 – FORCE MAJEURE

Neither Party will be liable for damages or have any right to terminate this Agreement for any delay or Default in performing hereunder in the event such delay or Default is caused by conditions beyond the Party's control including, but not limited to Acts of God, government restrictions (including the denial or cancellation of any export or other necessary license), war, insurrection and/or any other cause beyond the reasonable control of the Party whose performance is affected thereby.

ARTICLE 24 – GENERAL PROVISIONS

- A. **Applicable Law.** This Agreement will be governed and interpreted according to New Mexico law and applicable federal law. Any judicial proceeding concerning this Agreement shall be brought only in the New Mexico First or Second Judicial District Court. By executing this Agreement, Grantee acknowledges and will submit to the jurisdiction of the court as stated herein over any and all such proceedings arising hereunder.
- B. **Workers' Compensation.** Grantee will comply with state laws and rules applicable to workers' compensation benefits for its employees.
- C. **Waiver.** A Party's failure to require strict performance of any provision of this Agreement will not waive or diminish that Party's right thereafter to demand strict compliance with that or any other provision. No waiver by a Party of any of its rights hereunder will be effective unless made in writing, and no effective waiver by a Party of any of its rights will be effective to waive any of its other rights, duties or obligations hereunder.
- D. **Severability.** The provisions of this Agreement are severable, and in the event for any reason, a clause, sentence or paragraph of this Agreement is determined to be invalid by a court, agency or commission having jurisdiction over the subject matter hereof, such invalidity will not affect the other provisions of this Agreement, which will be given effect absent the invalid provision.
- E. **Headings.** Any and all headings within this Agreement are inserted for convenience and ease of reference and will not be considered in the construction or interpretation of any article, section or provision of this Agreement. Numbered or lettered provisions, sections and subsections contained herein refer only to provisions, sections and subsections of this Agreement unless otherwise expressly stated.

- F. **Dispute Resolution.** In the event dispute arises between the Parties, either Party may send a letter to the other Party requesting the other Party to enter into a dispute resolution process, such as mediation or arbitration, in accordance with NMSA 1978, §§ 12-8A-1 – 12-8A-3.

- G. **Entire Agreement.** The Contract Documents comprise the entirety of the binding agreement of the parties. They supersede all prior agreements, representations, and understandings. Any amendment must be in a written agreement signed by the Parties.

The remainder of this page is intentionally left blank.

WHEREFORE, the Parties' authorized representatives sign this Agreement as follows.


GRANTEE

DocuSigned by:

8D9439BB63A14E2...
Neil Segotta
Interim City Manager
City of Raton

4/14/2026
Date

OFFICE OF BROADBAND ACCESS AND EXPANSION

Signed by:

9E75E32E1840434...
Jeff Lopez
Director
Office of Broadband Access and Expansion

4/28/2026
Date


Approved for Financial Sufficiency:

Signed by:

46D77CF4A2904B1...
Silvia Rodarte
Chief Financial Officer
Department of Information Technology

4/28/2026
Date

Approved for Legal Sufficiency:

DocuSigned by:

C0140201B6F94E1...
Cass Brulotte
General Counsel
Office of Broadband Access and Expansion

4/14/2026
Date



City of Raton

**Community Connect Program
Exhibit A - Scope of Work**

Applicant Information	
Organization Legal Name	City of Raton
Project Name	Raton Downtown Community Wi-Fi Project

Solution Overview
<p>The Community Wi-Fi Expansion Project will focus on the following key objectives:</p> <ol style="list-style-type: none"> Upgrade and Expand Wireless Infrastructure: <ul style="list-style-type: none"> Deploy enterprise-grade wireless access points across all campus buildings and open spaces. Extend Wi-Fi signal strength and reliability to parking lots, green spaces, and areas used for community gatherings. Establish Public Wi-Fi Zones: <ul style="list-style-type: none"> Designate and secure several "Community Wi-Fi Zones" on campus that offer unrestricted access during extended hours. Include clear signage, accessibility support, and user-friendly network login procedures. Enhance Network Security and Capacity: <ul style="list-style-type: none"> Implement robust cybersecurity measures to protect users and ensure compliance with FERPA and other privacy standards. Increase bandwidth to support concurrent users, high-definition video conferencing, and online coursework. Promote Awareness and Utilization: <ul style="list-style-type: none"> Partner with local libraries, housing authorities, and nonprofits to promote the availability of campus Wi-Fi. Host digital literacy workshops and community tech support days in collaboration with local organizations. <p>Goals and Expected Outcomes:</p> <ul style="list-style-type: none"> Increase on-campus wireless coverage from 25% to 100%, including outdoor areas. Provide free, high-speed internet access to at least 100 community members per month. Improve student retention and success by reducing barriers to accessing online learning resources. Serve as a replicable model for community internet access in similar rural or underserved areas.

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Technology Metrics			
Type of Wi-Fi tech	Outdoor Wi-Fi 7 (802.11be)	Primary use	Residents, Visitors, and Amtrak Passengers
Concurrent user capacity	~500 users	Number of individuals using Community Wireless (Planned)	~13,000
Number of Access Points	18	Total area covered	25 acres
Min Speed	100Mb down and 20Mb up	Internet Access and Speed	10g
Max Speed	1 Gbps (Aggregate)	Backhaul Method and Speed	Fiber 1Gbps Symmetrical
Security	WPA3	GPS coordinates or Wi-Fi Access point coordinates	Exact access point coordinates will be finalized during detailed design.

Community Connect Program
Exhibit B - Project Budget
Subrecipient
Project Name

City of Raton
Raton Downtown Community Wi-Fi Project



Total Budget	Total Grant	Grant %
\$250,000	\$250,000	100%

Categories and Eligible Cost Components	Total Budget for Cost Component	Grant Amount Per Cost Component	Grant Percentage	Brief Narrative for Cost
Equipment Costs				
Access Points	\$40,000	\$40,000	100%	
Routers	\$8,000	\$8,000	100%	
Repeaters	\$0	\$0	0%	
Cabling and Connectors	\$15,000	\$15,000	100%	
Other Hardware	\$17,000	\$17,000	100%	
Category Total	\$80,000	\$80,000	100%	
Installation Costs				
Labor (Technicians)	\$50,000	\$50,000	100%	
Site Preparation	\$10,000	\$10,000	100%	
Mounting & Enclosures	\$5,000	\$5,000	100%	
Testing & Configuration	\$5,000	\$5,000	100%	
Category Total	\$70,000	\$70,000	100%	
Network Management				
Software Licenses	\$15,000	\$15,000	100%	
Network Monitoring Tools	\$15,000	\$15,000	100%	
Maintenance Contracts	\$30,000	\$30,000	100%	
Category Total	\$60,000	\$60,000	100%	
Miscellaneous Costs				
Permits & Fees	\$5,000	\$5,000	100%	
Training & Support	\$7,500	\$7,500	100%	
Contingency	\$7,500	\$7,500	100%	
Category Total	\$20,000	\$20,000	100%	
Administrative				
Project Management	\$10,000	\$10,000	100%	
Grant Administration	\$5,000	\$5,000	100%	
Reporting	\$5,000	\$5,000	100%	
Category Total	\$20,000	\$20,000	100%	
Total	\$250,000	\$250,000	100%	

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Community Connect Program	
Exhibit C - Project Schedule	
Subrecipient	City of Raton
Project Name	Raton Downtown Community Wi-Fi Project



Project Schedule Status	% Complete
Not Started	86%
In Progress	14%
Completed	0%

WBS#	Activity	Status	Start Date (MM/DD/YYYY)	End Date (MMDD/YYYY)	Duration (Days)	Comment
1	Project Design	In progress	12/1/2025	4/1/2026	121	High-level and detailed design leveraging existing GWEP engineering funds. Low-level designs to follow, pending grant funding.
2	Environmental Assessment & Permitting (Right of way, easements, etc.)	Not started	4/2/2026	6/12/2026	71	List and secure any required environmental and historic preservation reviews, if applicable.
3	Equipment acquisition, installation, and provisioning	Not started	6/15/2026	9/1/2026	78	Procure access points, switches, enclosures, and coordinate delivery for installation.
4	Contracting	Not started	4/1/2026	5/29/2026	58	Upon being awarded: finalize RFP, post for 30 days, select vendor, submit to city commission for approval, execute contract with vendor.
5	Engineering	Not started	6/15/2026	9/11/2026	88	Finalize device placement, power, backhaul, and configuration standards.
6	Construction and Connections	Not started	9/1/2026	10/30/2026	59	Install equipment, pull cabling, and complete field work prior to launch.
7	Marketing, Sales and Adoption Campaigns	Not started	9/1/2026	11/30/2026	90	Outreach to residents, businesses, and visitors; promote availability and acceptable-use guidelines.
8	Major Contingencies	Not started	9/1/2026	11/30/2026	90	Reserve schedule for weather delays, supply chain issues, or permitting extensions.



STATE OF NEW MEXICO
Request for Payment Form
Exhibit D

I. Grantee Information

(Make sure information is complete & accurate)

- A. Grantee: _____
- B. Address: _____
(Complete Mailing, including Suite, if applicable)

City, State, Zip
- C. Contact Name/Phone #: _____
- D. Grant No: _____
- E. Project Title: _____
- F. Grant Expiration Date: _____

II. Payment Computation

- A. Payment Request No. _____
- B. Grant Amount: \$ 0.00
- C. AIPP Amount (If Applicable): \$ 0.00
- D. Funds Requested to Date: \$ 0.00
- E. Amount Requested this Payment: \$ 0.00
- F. Reversion Amount (If Applicable): \$ 0.00
- G. Grant Balance: \$ 0.00
- H. CCGP- CNMF GF GOB STB
- I. Final Request for Payment (if Applicable)

III. Fiscal Year : 2027 (July 1, 2026 - June 30, 2027)
(The State of NM Fiscal Year is July 1, 20XX through June 30, 20XX of the following year)

IV. Reporting Certification: I hereby certify to the best of my knowledge and belief, that required reporting is up to date; to include the accuracy of expenditures and grant balance, project status, project phase, achievements and milestones; and in compliance with the Grant Agreement.

V. Compliance Certification: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti donation" clause.

Grantee Fiscal Officer
 or **Fiscal Agent** (if applicable)

Grantee Representative

 Printed Name

 Printed Name

Date: _____

Date: _____

(State Agency Use Only)

Vendor Code: _____ Fund No.: _____ Loc No.: _____

I certify that the State Agency financial and vendor file information agree with the above submitted information.

 Division Fiscal Officer Date

 Division Project Manager Date

