



# CONNECT new mexico

Office of Broadband Access & Expansion

## Promoting Internet Needs of New Mexicans (PINON) Grant Application Questions

### Applicant Information

#### SAM.gov Account

Please provide your Organization Name and SAM.gov Unique Entity ID (UEI), Activation Date, and Registration Expiration Date in the table below.

**Note:** Active registration with the System for Award Management (SAM) is required of all PINON applicants and awardees at [www.SAM.gov](http://www.SAM.gov).

Organization Name	SAM Unique Entity ID (UEI)	SAM.gov Activation Date (mm/dd/yyyy)	SAM Registration Expiration Date (mm/dd/yyyy)

#### Federal Employer Identification Number (EIN)

#### Organization Address

#### Organization Website

#### Primary Contact Information

#### Secondary Contact Information

#### Applicant Type

Which of the following best describes your entity? By selecting one of the entity types below, you are certifying that you are eligible to apply for grants under this Program. *(Select 1 answer)*

- Municipal, county, or regional government
- Tribal government or Tribal-led entity
- Community-based organization, non-profit, or foundation

- Higher education institution
- State agency or state institution

## Eligible Entity documentation

Please upload evidence verifying your status as an eligible entity (e.g., Non-profit Disclosures; inclusion in the published list of Indian Entities as recognized by the U.S. Department of the Interior Bureau of Indian Affairs; State Educational/Vocational School License).

### *Tribal or Tribal-Led Entities*

Provide a Tribal Government Resolution or equivalent formal authorization from the governing body of the Tribal Entity providing express authority to file an application for the PINON Grant Funds.

### *State Business Registration*

Upload the State business registration to the portal. Multiple files may be uploaded.

### *Financial Statements*

Please provide audited financial statements for the prior fiscal year that have been audited by an independent certified public accountant and conform to industry standards. These financial statements should be "unqualified" and the subject of a clean financial audit. For organizations with less than \$500,000 annual revenue who do not have audited financials, please submit financials completed for the most recent fiscal year.

## Project Need, Purpose, and Benefits/ Project Narrative

### Project Title

Enter a brief title of the project. This is NOT a description but a brief title/name of the project.

### Project Duration

Please enter a proposed project duration. The preferred period of performance is up to 3 years. However, subrecipients may be able to apply for a no-cost extension. Subrecipients must fully complete the work under the grant and expend the funding no later than 11/30/2029.

### Executive Summary

Provide an executive summary of the proposed project(s), including its main purpose, associated activities, barriers to Digital Equity and measurable objectives to address, intended outcomes, and the expected beneficiaries of the project, focusing on the covered populations. (Up to 1,000 Words)

### Geographic Regions Served

Select the specific districts to be served by your proposed project. If your project will focus on statewide efforts, select "statewide."

- Northwest: Cibola, McKinley, San Juan, and Sandoval Counties
- North Central: Los Alamos, Rio Arriba, Santa Fe, and Taos Counties
- Central: Bernalillo, Tarrant, and Valencia Counties
- Northeast: Colfax, Guadalupe, Harding,
- Mora, Quay, San Miguel, and Union Counties
- Southwest: Catron, Dona Ana, Grant, Hidalgo, Luna, Sierra, and Socorro Counties
- Southeast: Chaves, Curry, DeBaca, Lee, Lincoln, Roosevelt, and Otero Counties

Select the specific counties to be served by your proposed project. If your project will focus on statewide efforts, select "statewide."

Select key municipalities or cities that will be served by your proposed project. If your project will focus on statewide efforts, select "statewide."

Select the specific tribes to be served by your proposed project.

### Total Funding Requested (Funding Range is \$25,000 to \$500,000.)

Please enter the total amount of funding requested

Amount (USD)	
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### Barriers to Digital Equity

Which of the following barriers to Digital Equity does your project seek to address? Please elaborate in the Executive Summary text. (Select all that apply)

- The availability of, and affordability of access to, fixed and wireless broadband technology
- The online accessibility and inclusivity of public resources and services
- Digital literacy
- Awareness of, and the use of, measures to secure the online privacy of, and cybersecurity with respect to, an individual
- The availability and affordability of consumer devices and technical support for those devices

### Number of Individuals Served

Enter an estimated number of individuals to be served in total

### Covered Populations Served

Which of the following Covered Populations will be served through your project? (Select all that apply) Please elaborate in the Executive Summary text above.

Enter an estimated number of individuals to be served for each covered population

- Individuals who live in covered households (i.e., with an income no more than 150 percent of the federal poverty threshold)
- Aging individuals (60 and above)
- Incarcerated individuals, other than individuals who are incarcerated in a Federal correctional facility
- Veterans
- Individuals with disabilities
- Individuals with a language barrier, including individuals who are English learners and have low levels of literacy
- Individuals who are members of a racial or ethnic minority group
- Individuals who primarily reside in a rural area

## Digital Equity Outcome/Areas of Impact

Select which PRIMARY goal or outcome, as outlined by NTIA, your program aligns with. Please elaborate in the Executive Summary text above.

- economic and workforce development
- education
- health
- civic and social engagement
- delivery of other essential services

Select which SECONDARY goal or outcome, as outlined by NTIA, your program aligns with. Please elaborate in the Executive Summary text above.

- economic and workforce development
- education
- health
- civic and social engagement
- delivery of other essential services

## Measurable Objectives

Select which measurable objectives your program will address. More than one objective may be relevant. Please elaborate in the Executive Summary text above.

- Increase the number of New Mexicans, including members of covered populations, who have access to a workable computing device and technical support
- Increase the number of New Mexicans, including members of covered populations, who can use the internet if they so choose.
- Increase the number of New Mexicans, including members of covered populations, who can access information or training to learn how to protect their security and privacy online.
- Increase the number of New Mexicans, including members of covered populations, who can access government and essential services online
- Increase the number of Tribal and local communities and organizations that have the resources and expertise to support and implement digital equity effort.

## Project Description and Activities

Describe specific activities that will be completed or implemented with grant funding, along with a timeline, including key milestones and when each major project activity will start and end. Please provide a level of detail that will allow reviewers to fully understand your project. Eligible activities include:

- Digital Navigator Activities
- Device Distribution
- Technical Support
- Capacity Building
- Affordable Access

(up to 1000 words required)

## Anticipated Outputs

Provide estimates of the anticipated outputs of the activity or project. For example, the number of hours of training to be provided, the number of curricula to be developed, the number of devices to be provided, etc. (up to 300 words required)

## Budget

Upload Budget Form (Template will be provided)

## Organizational Capacity/ Applicant Capability

### Project Implementation

Please describe your organizational structure and evidence of financial capacity/stability to implement the proposed project. (up to 500 words required)

Please describe the project implementation team and its experience with the programmatic/technical aspects of project management, including past successes and relevant experience managing similar-sized programmatic initiatives. (up to 500 words required)

Describe your organization's recent prior experience administering grants. As part of this description, please list significant awards, sources, and dates. (up to 500 words required)

Describe your organization's experience with providing services to one or more of the Covered Populations and the extent to which your organization has facilitated direct support, technical assistance, and capacity building across the Covered Populations. (up to 500 words required)

Provide a resume of the key person(s) who will be responsible for the proposed activities.

### Risk assessment

Please describe potential events or circumstances that could negatively impact the project's scope, schedule, budget, or quality. How do you plan to address any setbacks that occur? (up to 500 words required)

### Sustainability

Provide a description of strategies to be undertaken to ensure the project or activity will create a sustainable long-term impact on digital equity and inclusion or will help lead to the elimination of a barrier to digital equity. (up to 500 words required)

## Project Results and Evaluation

Provide a description of your organization's evaluation strategy for measuring successful implementation, including both near-term and long-term outcomes of the activity or intervention. This should include (at a minimum):

- 1) proposed data collection and analysis procedures.
- 2) evaluation frequency and scope; and
- 3) a plan for continuous improvement, including obtaining input from beneficiaries and stakeholders to inform project adjustments and maximize effectiveness and sustainability.

(up to 1000 words required)

## Braiding Funding

Has your organization allocated, received or applied for funding from other Federal, State, or outside

sources that will fund the activities or projects to which the application relates, including any funding requests through the NTIA Digital Equity Competitive Grant Program or Native Entities Capacity Grant?

Describe the source and amount of other Federal, State, or outside funding sources your organization receives, or has applied for, that fund the activities or projects to which the application relates, including any funding requests through the NTIA Digital Equity Competitive Grant Program or Native Entities Capacity Grant. **Please note: PINON Grant funds may be used to supplement, not supplant, other funds that have been made available to the applicant to carry out digital inclusion activities.**

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